



## Leader of the Pack Canine Institute Rules and Regulations: Daycare/Boarding

To ensure the safety and health of all animals, customers, and staff at Leader of the Pack Canine Institute LLC (LOPCI) Dog Daycare and Boarding, Programs and Facility, we require all clients to comply with the following Rules and Regulations:

**SEX:** All dogs must be spayed or neutered (unless they are under 6 months of age) to be in the open play environment. All dogs can attend the pack environment after neutering or spaying but must wait 4 weeks after surgery before attending. Dogs over 6 months of age that are not spayed/neutered, can still attend daycare or boarding, but will not be allowed to play in the playrooms with other dogs. For dogs that are not spayed and over the age of 6 months, please provide us with your dog’s heat cycle if known. Female dogs cannot be in at Leader of the Pack Canine Institute LLC while in heat. After a heat cycle, a bath is required before entering the facility.

**SHOTS:** Parents must submit written verification that their dogs have current vaccines for Distemper, Hepatitis, Leptospirosis, Parainfluenza, Parvovirus, Rabies, Canine Influenza, and Bordetella. It is your responsibility to provide ongoing verification of current vaccinations. You may be charged a “special needs fee” if it is necessary for our staff to secure verification. In addition to current vaccinations all dogs must have a negative stool sample test in the last six months. If your dog is under the age of 4 months, you must provide the second round of puppy shots (Distemper and Bordetella). Owner understands that even though the animal is up to date on vaccines there is always the possibility of contracting a common virus and that LOPCI cannot be responsible or liable for any such issue.

**HEALTH:** All dogs must be in good health. By completing the Leader of the Pack Client Agreement and bringing your dog into LOPCI, you are certifying that your dog(s) are in good health and have been free from any condition that could potentially jeopardize them or other guests. Dogs that have been ill with a communicable condition in the last 30 days will require veterinarian certification of health to be admitted or readmitted. If at any time during care, a dog is noticed to have fleas or ticks, treatment will be applied and charged to the parent. Dogs must have a flea and parasite preventative applied, excluding flea/tick collars. Please wait 24 hours after applying flea/tick preventative medicines before bringing your pet in for daycare or boarding.

**FOOD:** All food brought to Leader of the Pack Canine Institute LLC Dog Daycare and Boarding Facility must be stored in a labeled airtight proof container. Plastic baggies or open dog food bags are not acceptable.

**BEHAVIOR:** All dogs must pass the Leader of the Pack Canine Institute LLC Behavior Assessment for enrollment in our programs. All dogs must be non-aggressive and not food or toy protective. Parents will need to certify that their dog(s) have not harmed or shown any aggression or threatening behavior towards any person or any other dog(s). Please remember that your pet will be spending time with other pets and their safety and health is our main priority. Keep in mind, although it is supervised play, your dog still might acquire an occasional nip or scratch. LOPCI at its sole discretion may remove or disqualify any dog that LOPCI deems as a danger to our guests. Separated dogs may incur additional fees.

**AGE:** Any age dog/puppy is allowed at Leader of the Pack Canine Institute LLC Daycare Facility if the dog/puppy meets the Facility’s criteria. For pack interaction and play, puppies may begin at Leader of the Pack Canine Institute LLC Daycare and boarding Program before they receive their Rabies vaccine and before they are spayed/neutered. Dogs that are 4 months of age or older must provide proof of up-to-date Rabies vaccination. Dogs that are 6 months and older and not neutered or spayed may not be in the pack environment.

**ENROLLMENT:** All dogs must have a complete, up-to-date, and approved enrollment form on file. If your dog has been out of daycare for 6 months or more, re-assessment is required, and fees will be applied. **ALL REQUIRED FORMS MUST BE SIGNED BY PARENT BEFORE ENROLLMENT.** Signee must be at least 18 years of age. Leader of the Pack Canine Institute LLC will not release any pet to an unauthorized party. All authorized parties must be communicated with Leader of the Pack Canine Institute LLC prior to any arrangements made for pick up.

**FEES/CHARGES:** Due and payable at the end of each day. Fees and charges may include but are not limited to, boarding, private stay, daycare, transportation, veterinary, feeding, medication administration, baths, nails, grooming, ala carte, late fees, evaluations, training, etc. Cash, checks or MasterCard/Visa/Discover/American Express are accepted. Discounted packages are provided only if they are paid in advance. Pre-paid packages are non-refundable. Published fees and charges are subject to change without notice.

**HOURS OF OPERATION:** Monday through Friday 6:30am to 7:00pm. Saturday and Sunday 8:00am to 6:00pm. Drop off and pick up for daycare is available any time during these hours. Daycare closes promptly at 7:00 pm Monday through Friday and at 6:00pm Saturday and Sunday. A late charge will be applied for any preapproved daycare pickups after 7:00pm. Boarding drop offs and pick-ups must be before 6:00pm Monday through Friday and before 5:00pm Saturday and Sunday, or a late fee will apply. Holiday hours may vary with drop off and pick up at specified times.

*Rules and Regulations, Prices, and Hours are subject to change at any time.*

**Parent’s Signature** (Must be at least 18 years of age): \_\_\_\_\_ **Date** \_\_\_\_\_