



Leader of the Pack Canine Institute LLC Rules and Regulations: Grooming

To ensure the safety and health of all animals, customers, and staff at Leader of the Pack Canine Institute LLC (LOPCI) Grooming, Programs and Facility, we require all clients to comply with the following Rules and Regulations:

SEX: Pet parents with dogs that are not spayed should understand their pets heat cycle if known. They should inform Leader of the Pack Canine Institute LLC of their cycle. Any dog that is in heat cannot be groomed at Leader of the Pack Canine Institute LLC.

SHOTS: Parents must submit written verification that their dogs have current vaccines for Rabies. All vaccinations must be administered by a licensed veterinarian. Breeder vaccination records will be accepted for puppies. Vaccinations records must be clear and visible. It is your responsibility to provide ongoing verification of current vaccinations. Puppies may begin grooming services at Leader of the Pack Canine Institute LLC before they receive their Rabies vaccine if they provide the up to date second round of Distemper. After 4 months of age all dogs will be required to provide proof of Rabies vaccination. You may be charged a “special needs fee” if it is necessary for our staff to secure verification. Owner understands that even though the animal is up to date on vaccines there is always the possibility of contracting a common virus and that LOPCI cannot be responsible or liable for any such issue.

HEALTH: All dogs must be in good health. By completing the Leader of the Pack Client Agreement and bringing your dog into LOPCI, you are certifying that your dog(s) are in good health and have been free from any condition that could potentially jeopardize them or other guests. Dogs that have been ill with a communicable condition in the last 30 days will require veterinarian certification of health to be admitted or readmitted. If at any time during care, a dog is noticed to have fleas or ticks, treatment will be applied and charged to the parent. Dogs must have a flea and parasite preventative applied, excluding flea/tick collars. Please wait 24 hours after applying flea/tick preventative medicines before bringing your pet in. Leader of the Pack Canine Institute LLC reserves the right to turn away any dog deemed not in good health. The animal must be fit and healthy. Any grooming that is performed on an older, fragile, or animal with health problems will be at Owner’s sole risk and LOPCI cannot be held liable. Grooming may expose pre-existing health or skin problems and LOPCI reserves the right to discontinue grooming and advise the owner of any indication grooming should not continue. Any respective charges shall be paid to LOPCI by Owner for any service completed. Dematting or thinning of matted hair may cause patchiness, hair loss and or irritation of skin. Owner understands and accepts these risks and removal of matting is done with this understanding. Shaving or stripping of an animal will greatly change the appearance of the animal and the hair will be close to the skin. This may also expose skin issues. Owner understands and accepts this when requesting this service. Owner understands and accepts that an allergic reaction may happen when using standard grooming products. LOPCI cannot be held liable for any such reactions. Owner has provided any necessary instructions for use or nonuse of standard grooming products and has fully disclosed any known sensitivities the animal may have.

BEHAVIOR: All dogs must pass the Leader of the Pack Canine Institute LLC Behavior Assessment for enrollment in our programs. All dogs must be non-aggressive and not food or toy protective. Parents will need to certify that their dog(s) have not harmed or shown any aggression or threatening behavior towards any person or any other dog(s). Please remember that your pet will be spending time with other pets and that their safety and health is our main priority.

AGE: Any age dog/puppy is allowed at Leader of the Pack Canine Institute LLC if the dog/puppy meets the Facility’s criteria. Please note that any dog that may be physically unable to be groomed due to age may be turned away.

ENROLLMENT: All dogs must have a complete, up-to-date, and approved enrollment form on file. ALL REQUIRED FORMS MUST BE SIGNED BY PARENT BEFORE ENROLLMENT. Signee must be at least 18 years of age. LOPCI will not release any pet to an unauthorized party. All authorized parties must be communicated with LOPCI prior to any arrangements made for pick up.

FEES/CHARGES: Payment in full for all service is required at time of pickup of animal. Animals are expected to be picked up in a timely manner by Owner. Any animal not picked up in a timely manner shall be subject to additional fees. No animal shall be released to any person other than Owner without full payment and prior authorization from Owner to LOPCI. Fees and Charges may include but are not limited to, boarding, private stay, daycare, transportation, veterinary, feeding, medication administered, baths, grooming, ala carte, etc. Please note that a holding fee may be charged if a pet is not picked up within the one hour of the completion of their scheduled groom. There is a cancellation fee for any appointment cancelled within a 24-hour time frame of your pet’s scheduled appointment. There may be a matting fee for dogs with excessive matting. There may be a holder fee charged if assistance is needed for grooming services. Cash, checks or MasterCard/Visa/Discover/American Express are accepted. Grooming tips will not be accepted on credit cards. Published fees and charges are subject to change without notice.

HOURS OF OPERATION: Monday through Friday 6:30am to 7:00pm. Saturday and Sunday 8:00am to 6:00pm. Drop off and pick up for grooming should be within these guidelines. There will be no grooming services on Holidays.

Rules and Regulations, Prices, and Hours are subject to change at any time.

Parent’s Signature (Must be at least 18 years of age): _____ **Date** _____